Friends PTA Meeting Tuesday 15th May 2018

Present

Emma Fisher, Charlotte Wright, Izzy Edwards, Laura Herrington, Ben Dickinson and Tim Phillips.

Apologies

Lindsay Spink, Sue Sroka, Natasha Miller, Paula Proud, Sally Whelan

1. Gardening Club

Nothing to pay Paula for previous year(s), funding needs to be obtained for the next academic year. Meet with Paula before September and discuss the new request form and our position financially, using free resources that Lindsay has sourced / local free manure etc.

LH idea - Gardening gang with responsibilities around the school to maintain gardening through the year.

TP will write to parents in September for funds for gardening club in the Summer term, £10 per child for cooking and gardening club for the year. TP to promote at the beginning of the year as we are very lucky our children have these opportunities for a broad and balanced curriculum.

Discussed selling produce to generate income from gardening / compost from kitchen and snack fruit waste, TP to take forwards.

1. Upcoming events

-Non uniform day 18th May 2018 £1 per child

-Penalty shootout 5th July

-Disco and inflatables day 20th July 2018

 (Assembly for shootout on 19th June to distribute sponsorship forms ASAP. TP will mention to teachers to keep a class list as money is collected so that prizes can be delegated correctly following the amounts raised by each child.)

\*\*Need to check the stock for sweets and drinks, CW has tea and coffee (café) supplies at her house.

Discussed hiring out tables, Summer fayre during school hours / similar to the Christmas fayre, pay upfront for a table / boot sale, could potentially be held alongside a summer event / inflatables day / fun run to raise funds during the day. To be discussed at a later date.

1. Baildon Carnival

CW and TP will go ahead (with family supporting!) Simple sale of sweet cones for £2 hopefully easy profit, will run as a game of splat the rat or hook a duck - every winner receives a sweet cone. CW to reply to confirm when we have agreed the activity.

Mr Fawley doesn’t know where the games are but said Kate Lockwood made her own splat rat, will find out how. Any other ideas for a simple game like this welcomed!

1. Fun run

Begin to organise, advertise with the local running club.

After school / weekend / look at routes.

1. Secret shop

As mentioned in the 5th Feb meeting an alternative event needs to be discussed, begin to put ideas together as secret shop requires a lot of effort throughout the year but not a big profit earned however we want to continue to run something as well as they Christmas fayre (ideas welcome).

To look into sale of Christmas cards EF to contact the company we used for Father’s Day mugs.

Also could sell a school calendar with published term times and included meetings and discos, could hold a competition for photographs to be taken in the local community which will be used in the calendars. Need to discuss and source if we want to run with this for September.

1. Constitution.

TP to send out the constitution that he has been putting together. CW will look through the previous constitution we have currently for PTA.

Vote for committee members in September, AGM will take place in July but Tim will promote a meeting with new parents a few weeks into the academic year to meet with the committee.

1. Trustees

Are any other members interested in being a trustee, to be mentioned on the charity commission register (minimum of 2 people) if you are provide Emma with name DOB nationality.

Tim and Emma named as trustees at present, no duties as a trustee just a named person on the register.

1. Times of meetings

Raised issues following our key members missing meetings, makes it difficult to delegate jobs and to stay on the same page together in preparation for fundraising events etc.

Went through available times/days of all committee members, we found a solution which we hope will now work for the whole committee - Monday after school meetings to run going forwards with CW and NM to join at 4pm with a staggered start to the meeting.

Dates will be published for the year in advance beginning in September to encourage parents to attend/volunteer.

1. Leavers BBQ

Volunteers for the BBQ,

Someone to purchase gifts (photo frame, £5 ASDA gift card and autograph books (CW sourced previously online will share prices)

CW happy to BBQ and serve the meat as last year (we pre-cooked in the ovens first whilst Y6 and parents were in assembly)

EF has the gas canister at home, we may need to purchase a gazebo as we borrowed last year.

To Do

Check stock for sweets, water, juice

Purchase hot dogs, bread, cakes, pizza for disco

Purchase extra sweets for sweet cones

Organise leavers gifts, letters to parents for the BBQ / purchasing food

Any ideas for a raffle, brilliant additional earner at the Easter disco.

Date for AGM (July) Are the 2nd or 9th suitable for everyone ?