

HOYLE COURT PRIMARY SCHOOL GOVERNING BODY

Recommendations on Achievement Committee Remit

Overall Roles of the Committee

1. Overall Responsibility: To take a strategic role in ensuring that the school provides high quality teaching and learning that leads to the highest possible levels of attainment and progress for all pupils.
2. To assist the Governing Body in fulfilling its school curriculum responsibilities and its responsibilities in relation to the implementation of the New National Curriculum and making the curriculum right for the schools pupils.

Terms of reference:

Standards

1. To ensure that strategies are in place to raise achievement for all pupils including those receiving pupil premium and the more able

Teaching & Learning

- 2a. To ensure there is high quality teaching & learning across all year groups.
- 2b. To ensure there is reliable assessment and high quality tracking information for all learners

Curriculum

3. To ensure the school has a curriculum that satisfies statutory requirements and meets the pupils' needs including extension and enrichment activities.

Visits

4. To monitor and advise the governing body on the implementation of the school's policy on school visits and learning outside the classroom.

Safeguarding

5. To ensure the school is fulfilling its responsibilities regarding Child Protection and current requirements on safeguarding

Behaviour

6. Ensure policies are in place to improve behaviour ensuring all pupils feel safe in the school community.
7. To ensure effective procedures are in place to deal with issues concerning pupil behaviour

Attendance

8. To ensure that the school has good mechanisms in place to support good attendance

Equalities

9. To ensure that the school promotes equal opportunity and tackles discrimination

Engagement with Parents

10. To ensure the school engages efficiently with gives parents and gives them relevant information

Disqualification – None

Level of Delegation

The Governing Body delegates powers of decision making on all Curriculum matters, wherever regulations permit, as outlined above.

Reporting

- All agreed actions and decisions will be reported via the minutes to the next Governing Body meeting. A report to be made available by the Clerk of the Committee to the Clerk of the Governing Body, for circulation with the Agenda for the next Governing Body meeting.
- A copy of the minutes of the Committee to be made available by the Clerk to the Governing Body, as quickly as possible after their approval.
- Items that are deemed to be confidential by the Committee shall be recorded as a separate confidential minute and reported verbally at the next Governing Body meeting, by the Chair of the Committee, wherever possible.
- The Chair of the Committee to be prepared to answer questions at each meeting of the Governing Body.

Membership

- Further, for this Committee to be quorate there must be at least one non-school based governor in attendance.
- Voting rights shall be restricted to members of the Committee.
- The Committee shall have the right to involve other governors and members of staff as and when agreed.
- The quorum for the meetings shall be three members of the Committee.

Clerk to the Committee – Nageena Khan

Date Committee established: 14/11/12

Date of review: September 2021

These Terms of Reference approved on 15 October 2020