



Hoyle Court Primary School

COVID Outbreak Management Plan



Updated – September 1st 2021

Introduction

The Government has made it a National priority that education and childcare settings should continue to operate as normally as possible during the COVID-19 pandemic. The DfE's published COVID Contingency Framework states that schools should have an "outbreak management plan", outlining how they would operate if any of the measures described in the guidance were recommended for their setting or area.

Measures affecting education and childcare may be necessary in some circumstances, for example:

- to help manage a COVID-19 outbreak within a setting
- if there is extremely high prevalence of COVID-19 in the community and other measures have failed to reduce transmission
- as part of a package of measures responding to a Variant of Concern (VoC)

In these cases, the Guidance also states that councils, directors of public health and Public Health England health protection teams can recommend certain measures for individual schools or clusters of settings.

If there is a need to address more widespread issues across an area, "ministers will take decisions on an area-by-area basis".

Ongoing control measures:

- ✓ Ensure good hygiene for everyone.
- ✓ Continue staggered start and entry in Autumn 1 to distribute the number of people.
- ✓ Maintain appropriate cleaning regimes.
- ✓ Keep occupied spaces well ventilated.
- ✓ Follow a base bubbles approach to working to avoid unnecessary cross-contamination.
- ✓ Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.
- ✓ Staff in early years and primary should re-start twice weekly home testing prior to return and during September.

This plan should be read alongside the latest guidance for education settings operating during COVID (this is not an exhaustive list and these documents change frequently so the reader should check they have the most up to date guidance):

- actions for early years and childcare providers during the COVID-19 outbreak
<https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcareclosures>
- actions for schools during the COVID-19 outbreak
<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirusoutbreak>
- protective measures for holiday and after-school clubs, and other out-of-school settings during the COVID-19 pandemic <https://www.gov.uk/government/publications/protective-measures-forholiday->

[or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak](#)

- guidance for special schools and other specialist settings: COVID-19
<https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings>
- Summer schools programme guidance
<https://www.gov.uk/government/publications/summerschools-programme>
- contingency framework: education and childcare settings
<https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings>

There are a number of different scenarios which would require different actions to be taken:

➤ **Scenario 1 – Single Confirmed COVID Case**

If there is one case identified in our school the following steps will be taken in line with the latest guidance:

- Individual not to attend school until isolation period complete or negative test if symptomatic – a copy of the PCR must be sent to school.
- Remote learning plan to be implemented for those isolating, if they are well enough to access learning.
- School Covid Risk Assessment to be evaluated in light of any learning from new case.

Details around identifying close contacts and action to be taken:

Schools are no longer required to routinely identify and advise contacts. The NHS Test and Trace will take responsibility for contact tracing for schools. They may ask for the school's help in exceptional cases.

From August 16th, children under 18 years are no longer required to self-isolate if contacted by Test and Trace as a close contact of a confirmed case.

- If contacted, they will be advised to take a PCR.
- Similarly, **fully** vaccinated staff will not be required to self-isolate and should take a PCR.
- Anyone with symptoms should remain at home/be sent home and advised to take a PCR.

➤ **Scenario 2 – Outbreak Within Setting**

National thresholds were outlined to assist settings to consider seeking public health advice. These thresholds can be reviewed and adapted at the discretion of the local Director of Public Health.

In Bradford, in line with national guidance, the agreed thresholds that should trigger additional assessment and seeking advice as necessary are:

- **5 cases or 10% (whichever is reached first) test-confirmed cases of COVID-19 within 10 days among students or staff clustered in a consistent group (i.e. evidence of close contact in family household and/or school settings)**
- **Evidence of severe illness e.g., students or staff members admitted to hospital or a death as a result of a COVID-19 infection.**

Once these thresholds are met, advice on additional control measures should be followed. This will usually be subsequent to risk assessment by a public health or education support professional.

School will follow their Local Authority reporting guidance:

- Phone the information into the Council (single and multiple cases) on **01274 431000**
- Report online to local authority <https://bso.bradford.gov.uk/Schools/Home.aspx>

An outbreak is deemed to last 28 days from the last positive diagnosis.

The best way to avoid an outbreak in a setting is to ensure preventative measures are in place. Within all settings the following will be in place:

- A risk assessment for each setting that reflects the current Government Guidance
- Appropriate PPE will be provided and worn in line with Guidance
- Hand sanitiser will be freely available
- LFT testing will be available for staff, visitors and secondary pupils

Should an outbreak be identified the following steps will be undertaken:

- School will liaise with Public Health passing on the relevant information
- School will follow their LA guidance for notification
- In collaboration with Public Health, a decision will be made as to whether school can remain open
- DfE will be informed if the school is to close
- LA will be informed if the school is to close
- Remote learning plan will be implemented
- External visits to the school will stop until deemed safe
- Re-introduction of bubbles will be initiated
- School COVID Risk Assessment will be evaluated in light of any learning from new cases

- **Scenario 3 – The setting is affected by a package of Local or National measures**

The COVID situation is ever changing as are the directed responses. Hoyle Court Primary School will ensure that they implement any Local or National restrictions and guidance. Schools will work in collaboration with professionals and stakeholders to limit the impact on educational delivery. This will include working with the following:

- Parents/carers
- Pupils
- Public Health
- Local Authority
- Social Care
- DfE

The following plans are in place to support the continued delivery of education under local or National measures:

Testing:

- School will ensure they remain well stocked with LFD tests in case there is a requirement to increase home testing

Face Coverings:

- Should face coverings be recommended, schools will amend their RA in line with the cohort of pupils they have.

Shielding:

- Should shielding be reintroduced, those on the shielded patient list will be supported to follow guidance. If this is a pupil, then the remote learning plan would be implemented. Shielding staff will be supported to work from home and measures put in place to support their wellbeing.

Attendance restrictions: Places will be prioritised for pupils in line with current guidance

If some attendance restrictions are needed, all vulnerable children, children of critical workers, should still be allowed to attend.

- Where pupils have EHCPs and cannot attend school a risk assessment will be undertaken to assess if they are safer at home or in school.

Safeguarding:

- It is expected that all schools have a DSL on site, if this is not possible a senior leader will take on the responsibility for coordinating safeguarding and remote support will be given by the Trust Director of Safeguarding and Wellbeing.
- Wellbeing calls will be made regularly (in line with individual pupil risk assessments) to ensure that pupils are safe and well at home.

Meals:

- Meals will continue to be provided for those on site, those in receipt of free school meals who are not on site will either be provided with vouchers or food for the time the pupil is isolating, or the school is restricting attendance.

IT Access:

- As part of the school remote learning plan, details will be held of who requires a device to be provided. These will be available to be collected from school or, if there is prior warning, they will be distributed prior to class/school closures.
- Part of the wellbeing calls will be to monitor this provision and pupil access to the remote learning so that support can be given as required.

This plan will be updated as required and in line with National guidance. Reference should be made to the following documents when managing a positive case of Covid 19 at Hoyle Court Primary School.

[RP149 - Contact tracing Letter to parents.docx](#)

[RP150.0 Contact Tracing Journey .pdf](#)

[Covid Action Cards For Schools June 2021.pdf](#)